

**Farmington Area Public Library District  
Regular Board Meeting Minutes  
Monday, June 17, 2024 6:00 PM**

**I. CALL TO ORDER**

President Connell called the meeting to order at 6:00 p.m.

**II. ROLL CALL AND DETERMINATION OF QUORUM**

Roll Call by Secretary Lettow - members present: Sara Balagna, Linda Bearden, Maggie Connell, Kristi Gronewold, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not Present: Elise Haroldson, Nicole Lettow.

**III. RECOGNITION OF VISITORS TO THE MEETING**

No Visitors

**IV. APPROVAL OF THE AGENDA**

Trustee Balagna moved to approve the agenda. Trustee Gronewold seconded. There was unanimous approval.

**V. PUBLIC INPUT**

No Input

**VI. COMMUNICATIONS TO THE BOARD**

No Communications

**VII. REGULAR BOARD MEETING MINUTES: MAY 20, 2024**

Trustee Uptmor moved to approve the minutes. Trustee Bearden seconded. There was unanimous approval.

**VIII. BILLS MAY 2024**

Approval of bills: Resolved that the bills in the amount of \$23,519.90 be approved. Trustee Gronewold moved to approve the bill list. Trustee Uptmor seconded. The roll call vote was unanimous in approval.

**IX. TREASURER'S REPORT MAY 2024**

Trustee Bearden moved to approve the Treasurer's Report. Trustee Balagna seconded. The roll call vote was unanimous in approval.

**X. DIRECTOR'S REPORT**

Clean Energy Design Group installed our solar during the week of May 28. Everything is hooked up however Ameren needs to give their final approval before it can be switched over. Ameren also needs proof of our liability insurance on the building. Central Illinois Electrical Services (CIES) from Bartonville has installed the outside clock replacement parts and the clock is working now. H&H Industries will be installing the new entryway lights on the 26<sup>th</sup> or 28<sup>th</sup> of June. Director Seaborn has received a quote from Steam Green to clean and protect the carpet as well as all the tile areas. She asked for an additional quote to clean all the chairs, benches and the couch.

Ann and Tiffany worked this past week at Helping Hands. Robert (Robby) Reader has agreed to be our Reading Interventionist this year. He will run the O.T.T.E.R. (Our Time to Explore Reading) Club program. This program will last five weeks and allow for 10 participants.

Director Seaborn continues to attend monthly meetings of the Peoria Area Directors and Rural Directors groups. The 25 VOX books Director Seaborn ordered have arrived and will be available for checkout soon. Summer reading is going on now with 207 patrons registered as of 6/13. This number will increase once we get the number of children we are servicing from Rogy's Daycare in Hanna City and Little Farmers Daycare in Farmington.

## **XI. COMMITTEE REPORTS**

### **A. Finance Committee Meeting**

President Connell reviewed the budget with the Board. They discussed it and she expressed the Committee's recommendation that this budget be passed.

## **XII. UNFINISHED BUSINESS**

### **A. Investment of Public Funds Policy**

Director Seaborn explained the changes to this policy. She and the board members reviewed and discussed it.

Trustee Balagna made a motion to approve the amended version of the Investment of Public Funds Policy as presented. Trustee Gronewold seconded. The roll call vote was unanimous in approval.

## **XIII. NEW BUSINESS**

### **A. Discussion of Bonds**

Director Seaborn and the Board reviewed the bond repayment schedule.

### **B. Proposed FY25 Budget**

Trustee Uptmor moved to approve the FY25 Budget as presented. Trustee Connell seconded. The roll call vote was unanimous in approval.

### **C. FOIA Policy**

Director Seaborn presented the FOIA policy. She and the Board reviewed and discussed it. This policy must be reviewed annually.

Trustee Gronewold made a motion to accept the FOIA Policy as presented. Trustee Bearden seconded. There was unanimous approval.

D. Hot Spot Policy

No changes were made to this policy.

Trustee Balagna made a motion to accept the Hot Spot Policy as presented. Trustee Uptmor seconded. There was unanimous approval.

E. Hot Spot Use and Agreement Form

Director Seaborn went over the slight changes to the form. She and the board reviewed and discussed it.

Trustee Balagna made a motion to accept the Hot Spot Use and Agreement Form presented. Trustee Gronewold seconded. There was unanimous approval.

F. Internet Access & Computer use policy and user's agreement

Director Seaborn reviewed the changes to this policy with the board. They discussed it.

Trustee Uptmor made a motion to approve the Internet Access and Computer use policy and user's agreement. Trustee Balagna seconded. There was unanimous approval.

**XIV. CLOSED SESSION**

No Closed Session

**XV. ADJOURNMENT**

Trustee Gronewold motioned to adjourn the meeting. Trustee Uptmor seconded. There was unanimous approval.

President Connell adjourned meeting at 6:37 p.m.

Respectfully submitted,

Nicole Lettow, Secretary  
Jeanne Thomas, Recording Secretary