

Farmington Area Public Library District
Regular Board Meeting Minutes
Monday, September 16, 2024 6:00 PM

I. CALL TO ORDER

President Connell called the meeting to order at 6:02 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Sara Balagna, Linda Bearden, Maggie Connell, Kristi Gronewold, Elise Haroldson, Nicole Lettow, Lisa Uptmor. Also present: Director Rebecca Seaborn.

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors

IV. APPROVAL OF THE AGENDA

Trustee Balagna moved to approve the agenda. Trustee Lettow seconded.
There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

Secretary Lettow read a card from Katherine Briggs thanking us for hosting her author visit.

VII. B & A HEARING MINUTES: AUGUST 19, 2024

Trustee Haroldson moved to approve the Budget and Appropriation hearing minutes. Trustee Gronewold seconded. There was unanimous approval.

VIII. REGULAR BOARD MEETING MINUTES: AUGUST 19, 2024

Trustee Uptmor moved to approve the minutes. Trustee Balagna seconded.
There was unanimous approval.

IX. BILLS AUGUST 2024

Approval of bills: Resolved that the bills in the amount of \$5,068.65 be approved. Trustee Balagna moved to approve the bill list. Trustee Lettow seconded. The roll call vote was unanimous in approval.

X. TREASURER'S REPORT AUGUST 2024

Trustee Lettow moved to approve the Treasurer's Report. Trustee Gronewold seconded.
The roll call vote was unanimous in approval.

XI. DIRECTOR'S REPORT

Director Seaborn is still waiting for follow up from CEDG regarding the payment process. She is also waiting to hear from Spoon River Mechanical about setting up our annual fall service. Trey from Facet Technologies came to go over our annual review.

The attorney has completed our yearly ordinances. Lisa Uptmor has decided not to seek re-election. Nick Hoffman will be running for the open library trustee position.

Director Seaborn will be attending the Rural Directors meeting in Galesburg. This year the Illinois Library Association (ILA) Conference is being held in Peoria. Director Seaborn and Christine Casteel will be attending the three-day conference on October 8, 9, and 10. Jeanne Thomas will attend one-day of the conference due to scheduled vacation.

After school clubs started last week. All four clubs are full. Visits to Rogy's Daycare and Little Farmers started this month. Another outdoor movie is scheduled for September 21. The Nerf Night for tweens was a fun time. The Library's 10-year anniversary in the new building is coming up. Plans are being made for a special celebration to commemorate this anniversary. We will host this event on Saturday, October 26, 2024 from 12-2.

XII. COMMITTEE REPORTS

No Reports

XIII. UNFINISHED BUSINESS

A. Special Reserve CD

Director Seaborn presented the Board with the CD specials and rates from the Bank of Farmington. She and the Board discussed the options.

Trustee Connell moved to approve reinvesting the maturing Special Reserve CD in an 8-month CD Special at the Bank of Farmington. Trustee Haroldson seconded. The roll call vote was unanimous in approval.

XIV. NEW BUSINESS

A. Ordinance 24-04 Tax Levy Ordinance

Director Seaborn and the Board reviewed and discussed Ordinance 24-04.

Trustee Uptmor moved to approve Ordinance 24-04 Tax Levy Ordinance as presented. Trustee Balagna seconded. The roll call vote was unanimous in approval.

B. Drug and Alcohol-Free Library Policy

Director Seaborn presented the Drug and Alcohol-Free Library Policy. She and the Board reviewed and discussed it.

Trustee Lettow moved to approve the Drug and Alcohol-free library policy as presented with corrections.

Trustee Uptmor seconded. There was unanimous approval.

C. Conduct Policy

Director Seaborn and the Board reviewed and discussed the Conduct Policy.

Trustee Uptmor moved to approve the Conduct Policy as presented with corrections. Trustee Haroldson seconded. There was unanimous approval.

XV. CLOSED SESSION

No Closed Session

XVI. ADJOURNMENT

Trustee Haroldson motioned to adjourn the meeting. Trustee Balagna seconded. There was unanimous approval.

President Connell adjourned meeting at 8:05 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary