

**Farmington Area Public Library District
Regular Board Meeting Minutes
Monday, March 18, 2024 6:00 PM**

I. CALL TO ORDER

President Connell called the meeting to order at 6:03 p.m.

II. ROLL CALL AND DETERMINATION OF QUORUM

Roll Call by Secretary Lettow - members present: Sara Balagna, Linda Bearden, Maggie Connell, Kristi Gronewold, Elise Haroldson, Nicole Lettow, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

III. RECOGNITION OF VISITORS TO THE MEETING

No Visitors

IV. APPROVAL OF THE AGENDA

Trustee Balagna moved to approve the agenda. Trustee Haroldson seconded. There was unanimous approval.

V. PUBLIC INPUT

No Input

VI. COMMUNICATIONS TO THE BOARD

No Communications

VII. REGULAR BOARD MEETING MINUTES: FEBRUARY 19, 2024

Trustee Balagna moved to approve the minutes. Trustee Gronewold seconded. There was unanimous approval.

VIII. BILLS FEBRUARY 2024

Approval of bills: Resolved that the bills in the amount of \$7,290.16 be approved. Trustee Balagna moved to approve the bill list. Trustee Haroldson seconded. The roll call vote was unanimous in approval.

IX. TREASURER'S REPORT FEBRUARY 2024

Trustee Lettow moved to approve the Treasurer's Report. Trustee Uptmor seconded. The roll call vote was unanimous in approval.

X. DIRECTOR'S REPORT

Clean Energy Design Group sent someone to check where the power comes into our building and how the solar will be hooked up. This is the final step before installation. Director Seaborn is still trying to get the outside clock fixed.

Director Seaborn continues to attend monthly directors' meetings. She spent a day training with Find More Illinois along with Christine and Jeanne. 7 of our 9 employees attended RSA Day on Wednesday, March 20th. On May 10th, Jeanne and Anna will attend the Reaching Forward North Conference in Rosemont, IL.

We added 126 items to our collection last month. We have started a weeding project of the Adult Fiction section. We are pulling all Adult Fiction books that have not circulated in the last three years.

The last round of after school programs for this school year started this week. We are offering Around the World club and two Lego clubs. Imagine 3D will conclude at the end of this month. We will offer a short 3-week club in April on Thursdays using grant money we received for weather related programming.

XI. COMMITTEE REPORTS

No Reports

XII. UNFINISHED BUSINESS

XIII. NEW BUSINESS

A. Solar Project

Director Seaborn gave an update on this to the board.

B. Statement of Economic Interest forms

Director Seaborn handed out the Statement of Economic Interest forms to the board members. She asked that they fill them out and return them to her by April's meeting. The forms must be filed by May 1, 2024.

President Connell appointed Secretary Lettow as the Ethics Officer.

C. Director's Review

Director Seaborn passed out review forms to the board members. She asked that the forms be filled out by the April board meeting. The board can then issue a formal review at the next board meeting.

D. Prohibited Gifts Policy

Director Seaborn went over the updated prohibited gifts policy.

Trustee Gronewold made a motion to approve the Prohibited Gifts Policy with revisions. Trustee Lettow seconded. There was unanimous approval.

E. Illinet Interlibrary Loan Code (IL State Lib)

Director Seaborn reviewed this with the board members.

Trustee Lettow made a motion to accept the Illinet Interlibrary Loan Code as presented. Trustee Haroldson seconded. There was unanimous approval.

F. RSA Intergovernmental Agreement

Director Seaborn explained this agreement to the board.

Trustee Haroldson made a motion to accept the RSA Intergovernmental Agreement. Trustee Bearden seconded. The roll call vote was unanimous in approval.

XIV. CLOSED SESSION

No Closed Session

XV. ADJOURNMENT

President Connell adjourned meeting at 6:52 p.m.

Respectfully submitted,

Nicole Lettow, Secretary
Jeanne Thomas, Recording Secretary